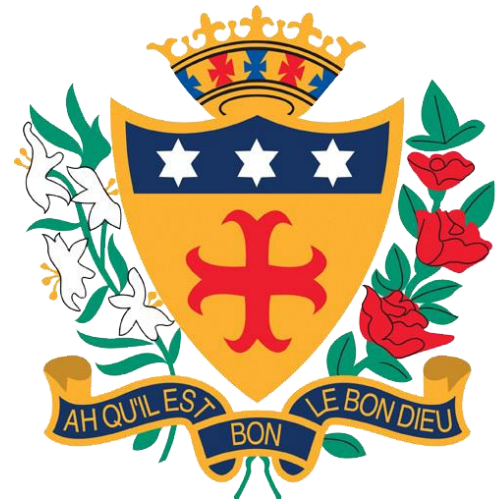


Notre Dame Catholic College

180 Great Homer St,
Liverpool L5 5AF



Code of Conduct for Parents and Carers

Opening Hearts, Minds and Doors

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Code of Conduct for Parents / Carers

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1. Purpose and Scope

At Notre Dame Catholic College we believe it is important to:

- Work in partnership with parents / carers to support all pupils' learning.
- Create a safe, respectful and inclusive environment for pupils, staff, parents and carers
- Model appropriate behaviour for our pupils at all times including but not limited to on, in the vicinity of the school premises or when it is evident that they are connected to the College.

To help us do this we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy).

This code of conduct aims to help the school work together with parents / carers by setting guidelines on appropriate behaviour.

We use the term 'parents' to refer to:

- Anyone with parental responsibility for a pupil.
- Anyone caring for a child (such as grandparents, child-minders, carers or guardians).

2. Our Expectations of Parents and Carers

We expect parents, carers and other visitors to:

- Respect the ethos, vision and values of our College.
- Work together with staff in the best interests of our pupils.
- Treat all members of the school community with respect – setting a good example with speech and behaviour.
- Seek a peaceful solution to all issues.
- Correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct both on and off the school premises.
- Approach the right member of school staff to help resolve any issues of concern.

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3. Behaviour that will not be Tolerated

In order to support a peaceful, healthy and safe College environment the College will not tolerate parents or visitors exhibiting the following:

- Disrupting, or threatening to disrupt school operations (including College events and sports team matches).
- Swearing, or using offensive language,
- Displaying a temper, or shouting at members of staff, pupils or other parents.
- Threatening another member of the school community.
- Sending abusive messages to another member of the school community, including via text, email or social media.
- Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms. Any libellous or defamatory posts or materials must be removed immediately. In these circumstances the College may seek legal advice. Any concerns or complaints must be made to College, through the appropriate channels where they will be dealt with accordingly.
- Use of physical punishment against a pupil.
- Any aggressive behaviour (physical, verbal or in writing) towards another child or adult.
- Disciplining or approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child. Such an approach to a child may be seen as an assault on this child and may have legal consequence.
- Smoking or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event).
- Damaging or destroying College property.
- Possessing or taking drugs (including legal highs) on the school premises.
- Bringing dogs onto the premises (other than guide dogs).
- Under Section 88 of the Environmental Act 1995 parents should not leave their car engines running whilst waiting to collect pupils. Drivers in breach of this are liable for a fixed penalty fine issued by the Local Authority.
- Parking illegally, or parking in such a manner that will jeopardise the safety of any member of the College community.

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- Inconsiderate and / or dangerous driving.

4. Breaching the Code of Conduct

If the college suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Depending on the nature of the incident, the school may then:

- Send a warning letter to the parent.
- Restrict the parent's contact with the college to written form only, i.e. by email or letter.
- Invite the parent into school to meet with a senior member of staff or the Headteacher.
- Contact the appropriate authorities (in cases of potentially criminal behaviour, this includes contacting the Police).
- Seek advice and / or advice from the Local Authority regarding further action (in cases of conduct that may be libellous or slanderous).
- Ban the parent from the school site.

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the Headteacher.

The Headteacher will consult the Chair of Governors before banning parents from the school premises.

Parents wishing to appeal against the final decision can do so through the College complaint's procedure.

Thank you for abiding by this policy in our school. Together we create a positive and uplifting environment not only for the children but also all who work and visit our school.

Note: Can parents please ensure they make all persons responsible for collecting their children aware of this policy.

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