

Newsletter

Friday 4th December 2020

Headteacher's Message

Dear Parents and Carers,

End of term festivities – Carols by Candlelight

As mentioned in last week's newsletter, our annual Carols by Candlelight will be broadcast at 7pm on Thursday 17th December. Congratulations to the music department for their creativity, ingenuity, and determination in ensuring that this long established Notre Dame tradition continues in such challenging circumstances. 'Well done' to all students who sang and played so beautifully in the pre-recorded performances. We hope you are able to virtually attend the event and find it as uplifting to watch as we did to create.

End of term arrangements

As parents and carers will be aware, next Friday was already a calendared INSET day for the college and so no changes have needed to be made to our end of term arrangements following the governments' recommendations. As in previous years, students will finish early on their final teaching day of the term, which is Thursday 17th December. Years 10, 11, 12 & 13 will finish at 12 noon and Years 7, 8 & 9 will finish at 12.15. Year groups will leave via their normal exit points.

Year 7 Dedication Service and 'Meet the Tutor' Event

Many thanks to all parents, carers and form tutors who took part in both our Year 7 Dedication Service and our 'Meet the Tutor' Event which both took place this Thursday (10th December). We hope you found your meetings with your son or daughter's form tutor informative and reassuring. The Year 7 Dedication Service means that all Year 7 students are now fully fledged members of our Notre Dame family. We look forward to watching them grow in faith, hope and happiness in the spirit of St Julie over the years to come.

I will write to parents again next week, with some further 'end of term' messages and information. In the meantime, I wish all Notre Dame families a peaceful and holy Christmas filled with the joy of the coming of Jesus Christ.

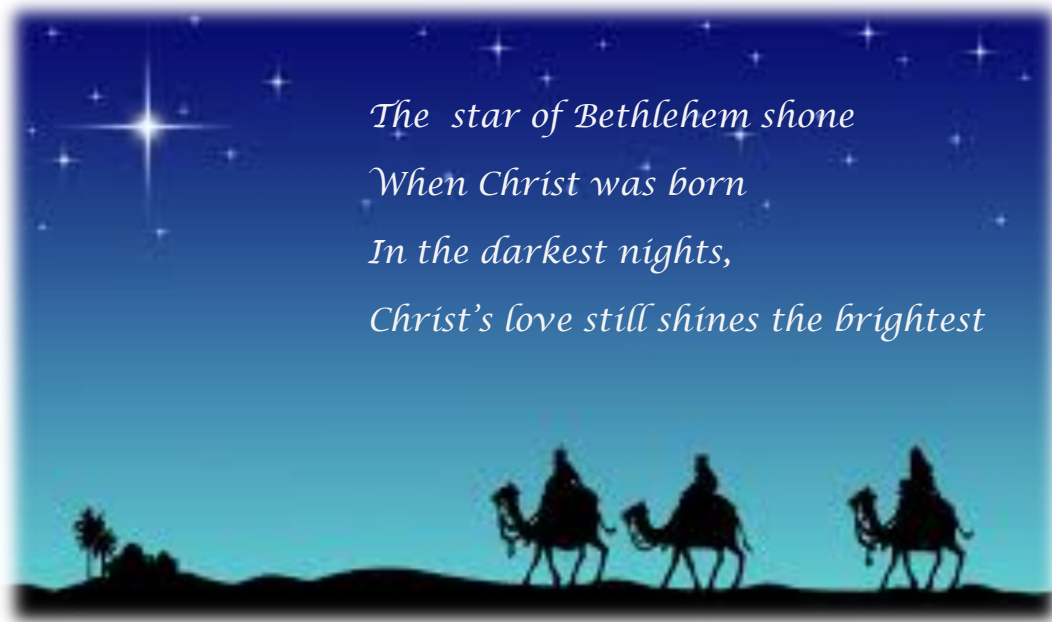
Any parents who were unable to attend the service can watch it retrospectively using this link

<https://www.notredameliverpool.com/single-post/year-7-dedication-service-2020>



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Wishing all Notre Dame families a restful weekend.

Mr Duffy

GCSE AFTER-SCHOOL REVISION

We are pleased to advise you that After School Revision sessions have recommenced for Year 11 students..

These sessions will be invaluable in helping pupils revisit topics, learn new content and perfect exam technique. Revision sessions will give extra confidence and help pupils achieve the grades they deserve.

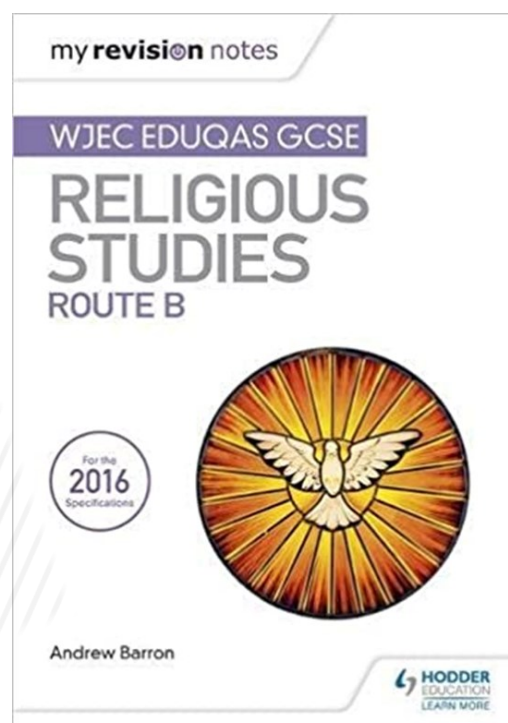
Please encourage your child to attend these important sessions.

See timetable below for further information

SUBJECT	DAY / DATE	TIME	ROOM/AREA
HISTORY	TUESDAY WEEKLY	3.05pm — 3.45pm	83/84 - (Science)
MATHS	THURSDAY WEEKLY	3.05pm — 4.00pm	Timetabled Classroom
RE	WEDNESDAY WEEKLY	3.05PM - 4.00pm	

RE Pupils may wish to purchase a revision book—costing under £10.00

"My Revision Notes—WJEC Eduqas



CLASS CHARTS

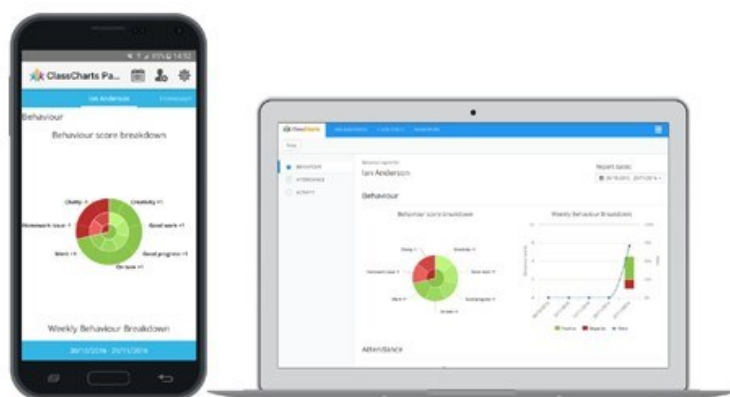
NDCC Parents are currently following their child's behaviour, progress and home learning schedule on the **Class Charts Parent app**.



Are You?

Email the behaviour team for your login details at:
behaviour@notredame.Liverpool.sch.uk

Alternatively you can call the college
on: **0151 330 5122**



"THE PANTRY" @ NOTRE DAME



Notre Dame
Catholic College

Established 1869

180 Great Homer Street, Liverpool L5 5AF
Tel: 0151 330 5122 Fax: 0151 207 0904
Email: ao@notredame.liverpool.sch.uk
www.notredameliverpool.com

Headteacher: Mr Peter Duffy BA(Hons) NPQH

Our Ref: RW/Admin/4

20th October 2020

Dear Parent or Carer,

The Pantry at Notre Dame

We realise in these difficulty and very different times that there may be some families who need that little extra support. As a community, Notre Dame would like to offer the service of "The Pantry" to all of our families as we support each other.

The Pantry is a confidential service (foodbank) run by Notre Dame, whereby you can contact Rebecca Wall, our Chaplain, and ask for help with items of shopping, food and toiletries, that you are unable to afford at the moment during these unprecedented times. It may be that you are unable to access benefits, have been made redundant, are working less hours – all making it difficult to feed/support your family as you would normally do.

You may only need to use The Pantry once, or you may need to use it on a more regular basis. Please feel free to call Rebecca and speak to her directly in confidence. You don't even need to share information with your child.

If you would like to discuss this further or have any questions, please do not hesitate to contact me either by telephone or email (rwall18.341@notredame.liverpool.sch.uk).

Remember you are not on your own in this – we are all in it together !

Kind regards

Miss R Wall
School Chaplain

ONLINE LEARNING



How to take part in an online lesson on Teams.



If you find yourself self-isolating at home, you will still need to take part in the lessons you missed at school.

An online lesson is where you will be participating in the lesson at home while your teacher is in the classroom.

To join an online lesson, you will need to log into Teams, you can do this by clicking on the icon which can be found on the opening page of the college website:

Look for this icon near the top right of the opening page



If you do not have internet access at home, please inform your form tutor now, or call college on 0151 330 5122



How to get on to Teams.



THIS IS FOR YEARS 7, 8 & 9 ONLY

FOR YEARS 10 & 11 SEE NEXT SLIDE

1. Go to the college website.
2. You will see the new Teams icon near the top right-hand side.



3. Click on the new Teams icon.
4. You will now be asked to enter your school email address and password.

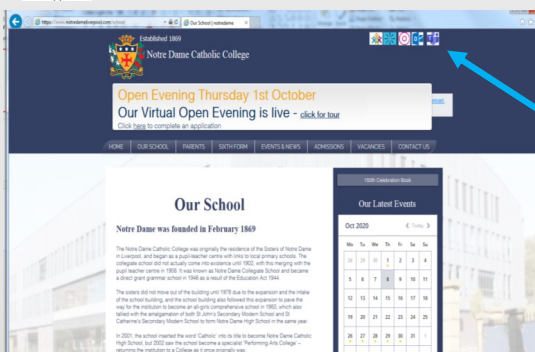
School emails start with your username followed by:

@notredame.liverpool.sch.uk

e.g. Smitp101@notredame.liverpool.sch.uk



How to get on to Teams.



**FOR YEAR 10 & 11
STUDENTS ONLY**

1. Go to the college website.
2. You will see the new Teams icon near the top right-hand side.



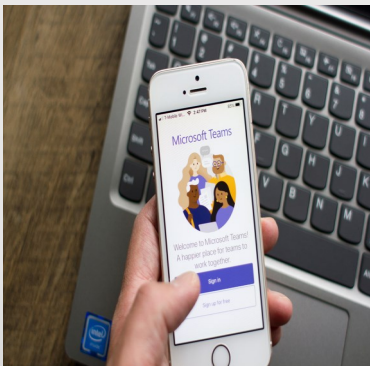
3. Click on the new Teams icon.
4. You will now be asked to enter your school email address and password.

School emails start with your username followed by:

@notredame.liverpool.sch.uk

e.g. jonesm17@notredame.liverpool.sch.uk – Year 10

smithf16@notredame.liverpool.sch.uk – Year 11

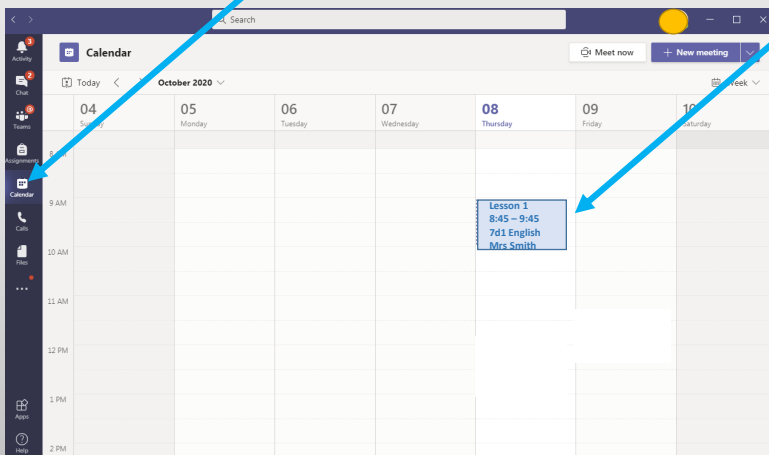


4. Whether you are using your mobile phone or your home computer, use the [web version](#) of Teams.

If you are on your home computer, you can use either Chrome, Edge or Safari to access Teams.



5. Once Teams has opened, click on to the calendar



6. Click on to the first lesson of the day.

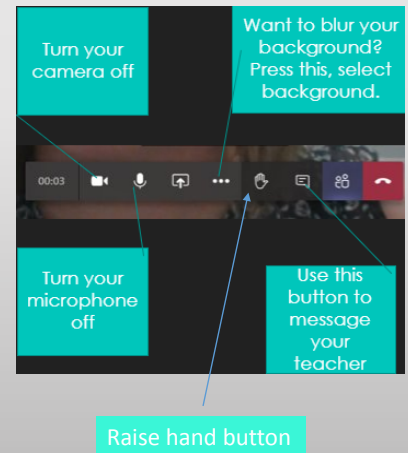
In this example for 7d1, the first lesson on 8th October is at 8:45am, English, with Mrs Smith.



Working online

- The teacher will 'call' you when ready and you will have to click on the **JOIN button – be ready to do this.**
- Your microphone should be **off** (mute).
- You can use the 'raise hand' button to show that you want to speak/answer a question. Your teacher will invite you to speak – then you can unmute your microphone.
- You must be suitably dressed/ blur out the background if possible and wear earphones so as to not be disrupted.
Or you can prefer to not have the camera on at all?
- If you have a question about the work, you can message your teacher during the lesson using the message button.
- Follow your teacher's instructions first time.
- Remember to be polite and courteous in your messaging. Please be aware of your conduct and behave appropriately whilst taking part in lessons.

You will use these control buttons during the lesson.



What your teachers will do:

- **Record attendance at every lesson.**
- **They can see the time when you join a meeting and what time you end the call. They may need to contact you to find out why you needed to leave the session before it finished.**
- **If you use the message function inappropriately, your ability to use it in future may be taken away.**



Submitting work - There are different ways you can get your work back to teachers:

1. Through ClassCharts – for example: your teacher will tell you if the work is on ClassCharts, so complete the work there and send it back
2. Email – add an attachment or take a photo of your work and send that to your teacher.

It is important that you get your work back to your teacher by the deadline date

If you want more information, please look at these YouTube clips.

- Students guide to online lessons on Teams - <https://www.youtube.com/watch?v=fdaMa1DSwXo>
- Student guide to downloading Teams - <https://www.youtube.com/watch?v=Zoc78NKvTK0&list=PLxp90x5c0ttY6YQiUyoG9gmoAx2OVncHa>
- Virtual classroom (what does it look like) - https://www.youtube.com/watch?v=jx36qQf_Qpk



Do remember:

- Complete school work each day and submit work through Teams/ClassCharts/email, as instructed by your class teachers.
- Follow your own timetable each day and **be on time for lessons**.
- Ensure the work is your own and that you have completed the tasks to the best of your ability.
- If you require any additional help or support with your online learning, contact your teachers via email and your teachers will get back to you as soon as possible.
- Check the college website for updates each day.
- If you complete all the work you have been set, try and **read a book for pleasure** – it is fun and can be very relaxing.



All of the information in this presentation is on the college website – Online Lessons – find it in the ‘At Home Access Support’ section.

Finally,

we are always here for you.

Message your teacher if you have any questions about the work.

Call school if you have any major problems logging in or completing work - 0151 330 5122.



REMOTE LEARNING

At National Online Safety we believe in empowering parents, carers and trusted adults with the information they need to hold an informed conversation about online safety with their children, should they feel it is needed. This guide focuses on one platform of many which we believe trusted adults should be aware of. Please visit www.nationalonlinesafety.com for further guides, hints and tips for adults.



REMOTE EDUCATION 10 TOP TIPS FOR PARENTS

Remote education ensures continuous learning outside the classroom. For parents and carers, remote education isn't always straightforward and there can be a number of factors they need to consider, especially around ensuring their children feel comfortable and are familiar with the whole concept. That's why we've created this guide to help parents and carers support their child in getting the most out of their remote education experience.

1. TAKE AN ACTIVE INTEREST IN YOUR CHILD'S LEARNING

As a parent or carer, your school may have explained how remote education works already, but children may still need help. Take an active interest in their learning and help support them whenever they need a helping hand.



2. MONITOR YOUR CHILD'S COMMUNICATION AND ONLINE ACTIVITY

It's important to remind your child that despite being at home, the same level of behaviour and conduct exists as if they were at school. Encourage them to remain polite, remember their manners and not to post or send any negative comments just because they are behind a computer.



3. ESTABLISH A DAILY SCHEDULE AND ROUTINE

Working from home and trying to learn in a more casual setting that children might associate more with play and a degree of freedom might take a bit of getting used to. Try to stick to a daily routine and use the timetable/schedule that schools have sent home to help children keep on top of their daily learning.



4. ENCOURAGE SCREEN BREAKS AND PHYSICAL ACTIVITY AWAY FROM DEVICES

Remote learning will inevitably require more interaction with computers, laptops and tablets. Teachers will invariably advise on screen breaks; however, it doesn't hurt to keep a check on their time online or encourage them to get some fresh air/exercise.



5. ENSURE YOUR LEARNING DEVICE IS IN PUBLIC SPACE IN THE HOME

It's important to consider where your PC or laptop is placed if live video is being used. Try to keep the background neutral, with no personal information visible and move learning devices out of the bedroom as this could be deemed inappropriate.



6. IMPLEMENT SAFETY CONTROLS AND PRIVACY RESTRICTIONS ON APPS AND SOFTWARE

Dependant on how your school implements remote education, your child may be required to download certain software or apps. Whilst these are likely to be relatively safe to use, like any other new app or platform, parents should still implement safety controls as a precaution.



7. ENSURE YOUR CHILD ONLY USES OFFICIAL SCHOOL COMMUNICATION CHANNELS

It's important that all communication with teachers and school staff is directed through approved school channels, whether that be through the school's online portal or the relevant secure messaging site.



8. FAMILIARISE YOURSELF WITH RELEVANT SCHOOL POLICIES

Schools should have a policy on remote education that they can share with parents. Familiarise yourself with this and ensure you know what is expected of teachers and your child during lessons, both online and offline.



9. MAINTAIN FEEDBACK WITH TEACHERS

Engage in communication with teachers where possible, and try to feed back progress and development as well as any helpful suggestions around the learning process. Be transparent but remain professional and only use official channels to communicate.



10. MONITOR YOUR CHILD'S WELLBEING AND MENTAL HEALTH

Remote education will likely mean that your child won't get the same level of social interaction and might not see their friends for a while. Keep a check on their wellbeing and try to encourage them to get out as much as they can. Whilst learning from home might seem fun and exciting to start with, missing out on seeing their friends every day might take its toll.



REMOTE EDUCATION 10 TOP TIPS FOR CHILDREN

Remote education ensures continuous learning outside the classroom. For students, it's the perfect way to ensure they still get the education they need, despite not being at school. However, it also requires a level of discipline and careful planning. That's why we've created this guide to help pupils understand different aspects of remote education and to support them in ensuring their experience is as safe and secure as it can be.

1. TREAT REMOTE EDUCATION THE SAME AS CLASSROOM LEARNING

Despite being at home, it's important to remember the same rules apply as being in the classroom, particularly in respect of behavior and conduct. Focus on learning and don't get distracted by your surroundings.



2. USE CLASSROOM LANGUAGE

If you are encouraged to communicate through emails and online messages, don't use shorthand text speak and write as though you would speak in class. Remember to be respectful and polite and avoid posting negative comments or spamming the chat.



3. TAKE REGULAR SCREEN BREAKS

Whilst remote education might be an exciting experience to begin with, having prolonged periods of time in front of a screen isn't always healthy. Remember to have regular screen breaks where possible and in your spare time, try to get some fresh air and enjoy other activities away from electronic devices.



4. ALWAYS CONDUCT VIDEO LEARNING IN AN OPEN SPACE AT HOME

To get the best experience from remote education, it's important to create the right environment around you. Try to set up a mock 'classroom desk' at home in an open space so parents can supervise if necessary. Avoid bedrooms as this could be considered inappropriate.



5. ONLY COMMUNICATE THROUGH APPROVED SCHOOL PORTALS AND PLATFORMS

It's important that you send messages and any pictures or images required for class through approved school channels, such as internal learning portals or approved platforms. This will help to keep your personal information safe and secure.



6. STICK TO TEACHER RULES AND GUIDELINES AROUND REMOTE EDUCATION

Your school should issue you with guidance on remote education and the rules to follow. Always maintain classroom behaviour and try to remember that you are in a learning environment and not a social setting.



7. DRESS IN SCHOOL UNIFORM

As part of your learning environment, try to maintain school uniform/dress. This will help as part of replicating classroom learning in the home. Try to avoid wearing anything too casual as this could be deemed inappropriate for school.



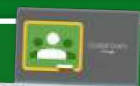
8. DON'T SHARE PASSWORDS OR OTHER SENSITIVE INFORMATION

In order to begin your online lessons or to gain access to learning materials, you may be provided with login details and passwords. In the same way you keep your personal details private, always keep these safe and never share them with others.



9. DON'T USE SCHOOL PLATFORMS TO DISCUSS PERSONAL MATTERS.

It's important to keep your school communication channels separate from your own personal communication with friends and family. Don't be tempted to engage in casual discussions or send images, videos or links via official school apps or platforms that aren't associated with your learning.



10. LOOK AFTER YOUR MENTAL HEALTH AND WELLBEING.

Remote education ultimately means working alone and missing out on daily social interaction with your friends. If you ever feel frustrated, low or sad, it's important to discuss how you feel with your parents or your teacher. Keeping in touch with friends over the phone or on social media can also help to keep your spirits up.



ATTENDANCE

ATTENDANCE
2020-2021



Winning Form
Classes

Year 7: **7E**

Year 9: **9F**

Year 8: **8T**

Year 11: **11F**

**YEAR
7
WINNERS!!**

Week commencing 7th December 2020



Thought of the week

**"Joy is very infectious,
therefore, always be full
of joy."**

- Saint Teresa of Calcutta

Theme of the week: Advent- Joy

*Theme of the week:
Advent - Joy*



Our school Mission Statement: Do small things with great love