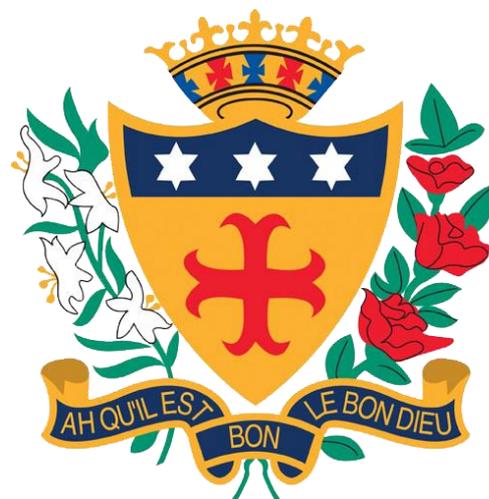


# Notre Dame Catholic College

180 Great Homer St,  
Liverpool L5 5AF



## Behavioural Management during the Coronavirus (COVID-19) Pandemic

Policy Owner	Approved by	Approval date	Review frequency	Issue No.	Page 1 of 9
E Brennan	EB / Governors	25/09/2020	Annual	1	

## *Opening Hearts, Minds and Doors*

# **Behavioural Management during the Coronavirus (COVID-19) Pandemic**

## **Contents**

<b>Section</b>	<b>Content</b>	<b>Page</b>
	Statement of Intent	3
1	Enforcing new Rules	3
2	Arrival and Departure	4
3	Hygiene and Infection Control	4
4	Social Distancing	5
5	Moving around the School	6
6	Ill Health and Infection	7
7	School Premises	7
8	Breaktime and Lunchtime	7
9	School Uniform	8
10	Exclusions	8
11	Rewards and Discipline	9
12	Close Contact Behavioural Management	9
13	Monitoring and Review	9

Policy Owner	Approved by	Approval date	Review frequency	Issue No.	Page 2 of 9
E Brennan	EB / Governors	25/09/2020	Annual	1	

## Statement of Intent

Notre Dame Catholic College aims to act in accordance with the Behavioural Policy as much as possible; however, we understand the necessity for additional rules and considerations while the school observes social distancing and infection control guidelines.

The aim of this update is to ensure that everyone knows and understands the ways in which we must change our behaviour to keep everyone safe from risk of infection; to ensure that where behaviour is unsafe, we are able to change that behaviour quickly effectively and fairly; to help us understand that our first priority is teaching safe behaviour, and that different approaches may be appropriate when differentiating between inadvertent or forgetful behaviour and deliberately unsafe behaviour.

By following these rules we will reduce the risk of spreading the coronavirus. At Notre Dame we appreciate that things can go wrong when children are learning new habits. Should this happen, staff will consider what risk has been posed and whether immediate action is necessary (e.g. washing hands), before responding to the problem as an opportunity for further learning (e.g. reminding and reinforcing the rules or discussing the risks of that behaviour).

Where a student behaves in a deliberately unsafe way (e.g. deliberately coughing or spitting on someone, or by moving into someone else's class bubble), the school will take this seriously. Again, the first action is to consider whether any immediate action is required to reduce risk of infection (e.g. washing hands) Then any instance of this nature will prompt immediate discussion with the students' parents or carers. The school continues to have a range of disciplinary powers including exclusion (as set out in government guidance- (<https://www.gov.uk/government/publications/covid-19-school-closures/guidance-for-schools-about-temporarily-closing#behaviour-and-exclusions>) and where it is deemed necessary for the safety of student and staff they will be used.

The information in this appendix is under constant review and kept updated to reflect any changes to national or local guidance.

### 1. Enforcing new Rules

- 1.1 The school ensures that infection control and social distancing rules are communicated effectively to all pupils.
- 1.2 Staff are informed about the measures in place so they can enforce these rules at all times.
- 1.3 The school informs parents of any changes to provision outlined in this policy.
- 1.4 The school expects pupils to uphold these rules at all times, including on school transport, where practicable.
- 1.5 Staff are informed of discipline and rewards in place to aid enforcement of these rules in line with this policy.

Policy Owner	Approved by	Approval date	Review frequency	Issue No.	Page 3 of 9
E Brennan	EB / Governors	25/09/2020	Annual	1	

- 1.6 Where required, staff explicitly teach and supervise health and hygiene arrangements, e.g. handwashing, tissue disposal etc.
- 1.7 The school recognises that pupils may be supervised or taught by members of staff they have had no prior contact with; however, pupils are expected to treat all members of staff with respect and work together to maintain a safe environment.

## 2. Arrival and Departure

- 2.1 The school expects pupils to follow all arrival and departure arrangements to the best of their ability and to arrive at the correct time.
- 2.2 Pupils are expected to participate in any infection control and social distancing measures, e.g. hand washing/ hand sanitisation before entering and exiting the school.
- 2.3 The school expects pupils to move immediately to their classrooms after washing their hands upon arrival.
- 2.4 Upon departure from school, the school expects pupils to move immediately from the school buildings and not to linger on the school premises without good cause, e.g. they are waiting to be picked up.

## 3. Hygiene and Infection Control

- 3.1 The school ensures a risk assessment is conducted prior to reopening to more pupils in order to enforce adequate and practical measures to safeguard the health and safety of both staff and pupils.
- 3.2 Pupils are expected to wash their hands for at least 20 seconds with soap and water, and/or alcohol-based hand sanitiser:
- Upon arrival at and departure from the school.
  - Before and after consuming food.
  - After using the toilet.
  - After coughing or sneezing.
- 3.3 Pupils are expected to maintain good hand and respiratory hygiene at all times while in school, to the best of their ability.
- 3.4 Pupils are expected to dispose of tissues using the litter bins provided.
- 3.5 Pupils are expected to use infection control provisions responsibly, e.g. using hand sanitiser as directed.

Policy Owner	Approved by	Approval date	Review frequency	Issue No.	Page 4 of 9
E Brennan	EB / Governors	25/09/2020	Annual	1	

- 3.6 The school prohibits pupils from spitting, biting, purposefully coughing in another person's vicinity, or other behaviours that increase the risk of spreading infection, e.g. purposefully disposing of soiled tissues in an unsafe manner.
- 3.7 Pupils whose behaviour is purposefully contrary to the infection control measures in place will be disciplined in line with this policy.
- 3.8 Pupils who are deemed unable to fully adhere to infection control rules, e.g. some pupils with SEND or younger children, are not disciplined for poor behaviour in this regard – positive behaviour is reinforced using praise and rewards.
- 3.9 Members of staff encourage pupils who are deemed unable to fully adhere to infection control rules to practice good infection control behaviours to the best of their ability, through teaching, praise and supervision.

## 4. Social Distancing

### General

- 4.1 Pupils adhere to the social distancing measures put in place by the school.
- 4.2. Pupils form orderly queues, e.g. when waiting to use the toilets, using social distancing where necessary, and they are respectful and patient towards their peers.
- 4.3. Pupils are expected to:
- Refrain from close contact with people who display symptoms of coronavirus.
  - Remain at least two metres apart from other people, where practicable.
  - Remain within their assigned 'bubble groups' – this will be within a pupil's year group.
- 4.4. Where is it not practicable for pupils to remain two metres apart from others, they are expected to maintain as much distance between themselves and others as possible and to ensure their time in close proximity to others is limited.
- 4.5. Pupils will be in a year group bubble and are not permitted to mix with other pupils outside this bubble, unless instructed to do so by their class teacher'
- 4.6. Pupils whose behaviour is purposefully contrary to the school's social distancing measures are disciplined in line with this policy.
- 4.7. Pupils who are deemed unable to fully adhere to social distancing measures, e.g. some pupils with SEND or younger pupils, are not disciplined for poor behaviour in this regard – positive behaviour is reinforced using praise and rewards.
- 4.8. Members of staff encourage pupils who are deemed unable to fully adhere to social distancing measures to keep away from others, to the best of their ability, through teaching, praise and supervision.

Policy Owner	Approved by	Approval date	Review frequency	Issue No.	Page 5 of 9
E Brennan	EB / Governors	25/09/2020	Annual	1	

### **In the Canteen**

- 4.9. The school expects pupils to respect the health and safety of catering and canteen staff and to follow all infection control and social distancing rules put in place while collecting and eating food.
- 4.10 Pupils are allocated specific time to use the canteen to help adhere to social distancing rules. Pupils do not enter the canteen or dining area unless expressly told to do so by a member of staff.
- 4.11 Pupils should ensure they return 'used' trays including their plates, cutlery etc. into the tray trolleys provided. Pupils must put all rubbish into the bins provided

### **During Sports and Exercise Activities**

- 4.12 The school expects pupils to follow all social distancing and infection control measures during sports and exercise activities, both indoors and outdoors.
- 4.13 Pupils whose behaviour purposefully poses a greater risk of infection, are disciplined in line with this policy.
- 4.14 Pupils who are deemed unable to adequately follow social distancing or infection control measures during sports, activities and play are not disciplined – correct behaviour is reinforced by a member of staff.

### **During collective worship During Collective Worship**

- 4.15 Pupils are expected to follow all social distancing and infection control rules during assemblies and collective worship.
- 4.16 Pupils must form an orderly queue when using the chapel and related facilities and are permitted to enter **one** at a time.

## **5. Moving around the School**

- 5.1 The school expects all pupils to move around the school following the school's arrangements, e.g. using one-way systems.
- 5.2 The school prohibits pupils from lingering in walkways, including stairs, and other communal areas without good cause.
- 5.3 Pupils are expected to move directly from one destination to the next at the times allotted to them and in their assigned groups, e.g. moving from one class to another or using the canteen.
- 5.4 Pupils may leave the classroom to use the toilets or other sanitary facilities **one** at a time, with permission from a member of staff. Toilets will be closed for designated times to allow cleaning to take place.
- 5.5 Pupils who purposefully and continuously linger in walkways and communal areas without good cause are disciplined in line with this policy.

Policy Owner	Approved by	Approval date	Review frequency	Issue No.	Page 6 of 9
E Brennan	EB / Governors	25/09/2020	Annual	1	

- 5.6 Pupil must stay in their designated 'bubble areas' unless instructed by their class teacher. Each year group will have their own teaching area.

## 6. Ill Health and Infection

- 6.1 The school expects pupils to report to a member of staff as soon as possible if they are feeling unwell and showing symptoms of coronavirus, or believe a peer is showing symptoms of coronavirus.
- 6.2 Any bullying or harassment towards pupils who have had, currently have, or are suspected to have coronavirus is not tolerated – this behaviour is addressed in line with this policy and the **Anti-Bullying Policy**.
- 6.3 The school allocates suitable areas that can be used to isolate pupils who shows symptoms of coronavirus whilst they wait for their parent or primary carer to collect them.
- 6.4 Pupils who have been advised to self-isolate at school while waiting to go home are expected to follow all infection control and social distancing rules in place and must not leave the area used to isolate them until their parents or primary carer picks them up.

## 7. The School Premises

- 7.1 Pupils are prohibited from entering areas of the school that have been closed for cleaning, social distancing, or infection control purposes.
- 7.2 Pupils who purposefully access prohibited areas of the school without permission are disciplined in line with this policy – pupils who are deemed unable to fully adhere to these restrictions are not disciplined and the correct behaviour is reinforced instead.

## 8. Breaktime and Lunchtime Arrangements

- 8.1 The school expects pupils to adhere to social distancing and infection control measures, to the best of their ability, during lunchtimes and breaktimes.
- 8.2 Pupils are expected take their breaks and lunchtimes at phased times, within their permitted bubble groups and only in designated areas.
- 8.3 Pupils must not mix between year group bubbles, unless authorised by the member of staff responsible for a given group.

Policy Owner	Approved by	Approval date	Review frequency	Issue No.	Page 7 of 9
E Brennan	EB / Governors	25/09/2020	Annual	1	

- 8.4 After Lunchtime breaks pupils will line up in form classes and be collected by subject teachers. This is to limit the amount of contact of pupils on the corridors after lunch.

## 9. School Uniform

- 9.1 The school expects all pupils to wear their full school uniform while in school
- 9.2 Parents should ensure that their children attend school in clean uniform each day

## 10. Exclusions

- 10.1 All poor behaviour is addressed in line with this policy and discipline remains rational, reasonable, fair and proportionate.
- 10.2 Persistent poor behaviour, including the persistent, purposeful refusal to follow the school's social distancing and infection control rules, may result in the pupil being excluded from school in the interests of the health and safety of the pupil and others.
- 10.3 The headteacher retains the power to exclude pupils on disciplinary grounds – all exclusions and their arrangements are carried out in line with the **Exclusions Policy**, where practicable.
- 10.4 Where an excluded pupil is considered vulnerable or is the child of a key worker who cannot be safely cared for at home, the **headteacher** liaises with the LA and the pupil's parents as soon as possible to discuss what reasonable adjustments can be put in place, taking into consideration the pupil's safety and the safety of others.
- 10.5 The **headteacher** liaises with the LA and the parents of a permanently excluded pupil to arrange alternative provision to minimise any breaks in education.
- 10.6 The timeframes set out in the **Exclusions Policy** remain in force, where practicable. This applies to all exclusions, including those that were issued before 23 March 2020.
- 10.7 Where a deadline cannot be met, meetings and panel hearings may take place even if the relevant deadline has been missed – where necessary, the **governing board** decides whether any meetings should be delayed.
- 10.8 The **governing board** takes reasonable steps to ensure that meetings are arranged for a time when all parties are able to attend or attend virtually.

Policy Owner	Approved by	Approval date	Review frequency	Issue No.	Page 8 of 9
E Brennan	EB / Governors	25/09/2020	Annual	1	

## 11. Rewards and Discipline

- 11.1 Rewards and discipline are given in line with this policy, where practicable – discipline that cannot be given with immediate effect to remote learners is carried out in line with section 10 of this appendix.
- 11.2 Staff ensure that any rewards given adhere to the school's infection control and social distancing measures.
- 11.3 The school understands that pupils may have had different experiences during the coronavirus pandemic and that this may affect how pupils re-adapt to a school environment and its routines.
- 11.4 Where the school recognises that a pupil's challenging behaviour may be linked to their experiences during the coronavirus pandemic, e.g. bereavement, it acts in line with relevant policies and ensures adequate wellbeing support is offered.

## 12. Close Contact Behavioural Management

- 12.1 Behavioural management which requires the use of reasonable force or restraint as a last resort is carried out in line with the Care and Control Policy.
- 12.2 The school recognises that social distancing and infection control measures cannot be adhered to using reasonable force or exercising restraint on a pupil to control their behaviour to prevent them posing a significant risk to themselves or others.
- 12.3 Once a pupil no longer needs to be restrained for the safety of others or themselves, staff continue to adhere to the social distancing and infection control measures put in place.
- 12.4 If a member of staff develops coronavirus symptoms after using restraint or reasonable force, they are sent home immediately and advised to test for coronavirus.

## 13. Monitoring and Review

- 13.1 This appendix is reviewed in reaction to any new government advice by the **headteacher**.
- 13.2 The date of the next review is 11<sup>th</sup> December 2020.

Once the school resumes regular activity, and if deemed appropriate by the **headteacher**, all sections within this appendix will expire.

Policy Owner	Approved by	Approval date	Review frequency	Issue No.	Page 9 of 9
E Brennan	EB / Governors	25/09/2020	Annual	1	