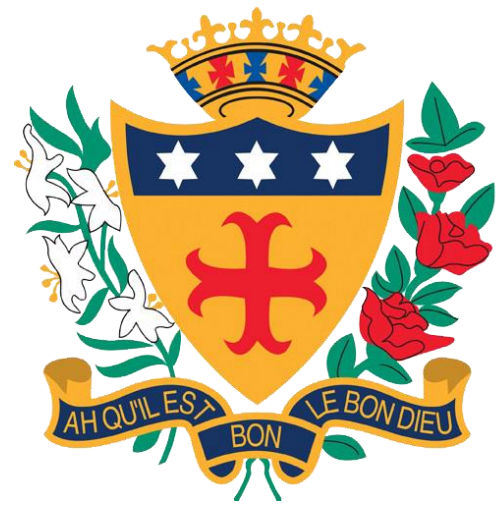


Notre Dame Catholic College

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Homework Policy

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G Walker	G Walker / Governors	17/12/2020	Annual	6	

Opening Hearts, Minds and Doors

Homework Policy

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Why do we have this Policy?

The policy on homework conforms to the General Aims and Vision Statement of Notre Dame Catholic College.

Homework is seen as an essential part of each pupil's experience of education.

We are aware that children have opportunities and experiences outside of school that are equally important in developing and enriching their lives. We will give careful consideration to making homework well-balanced across the school.

Purposes

- ❖ To develop a consistent approach to homework throughout the school based on the latest educational research;
- ❖ To use homework as a tool for raising standards of attainment and engagement;
- ❖ To develop a pupil's ability to work independently;
- ❖ To consolidate and extend learning in the classroom;
- ❖ To enable pupils, staff and parents to recognise the value and necessity of homework;
- ❖ To make sure that teaching staff, parents and pupils are aware of their responsibilities with regard to homework.
- ❖ To ensure that members of staff are aware that the setting and marking of homework for pupils is compulsory;
- ❖ To enlist the co-operation and active support of parents in enabling pupils to complete homework tasks;
- ❖ To provide a diagnostic tool for staff.

How does the School Respond?

- ❖ All staff are responsible for the setting, marking and monitoring of homework for all their pupils.
- ❖ Departmental homework policies must comply with the Whole School Policy on homework. Procedures for monitoring, checking and marking homework should be stated in Departmental Policies.
- ❖ Heads of Departments are responsible for the regular monitoring of setting and marking of homework.
- ❖ All pupils will be issued homework via ClassCharts. Parents/carers will be issued with usernames and passwords to allow them to monitor their child's homework. Pastoral staff will monitor homework for each year group. Curriculum Leaders will monitor the setting of homework within their departments.
- ❖ All homework will be identified as either as 'Submitted', 'Not submitted' or 'Late'. Staff will provide feedback on completed homework via a wide range of methods (i.e. verbal, written or electronic).
- ❖ The achievements of pupils who are conscientious in completing homework consistently over a period of time should be recognised within departments.

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- ❖ The school will encourage pupils to complete homework by providing the facilities for supervised study outside of school hours (homework club is advertised on the enrichment timetable).
- ❖ All pupils are encouraged to participate in any out-of-hours study sessions provided;
- ❖ Twilight study sessions will be arranged for **Key Stage 4 and Key Stage 5 pupils**. Timetables will be available on the school website.
- ❖ Staff will encourage attendance at after school sessions for those pupils who require intervention and support for homework tasks.
- ❖ The Behaviour Management Policy will be used for non-completion of homework.

Review

This policy is reviewed annually.

Addendum: Homework Policy in response to Covid 19

For the purposes of this addendum, classwork completed due to self-isolation is called “home learning”. The term “homework” is used with reference to additional work set that is to be completed by all pupils.

- Frequency of homework will continue as per department homework policies.
- Homework will be put on ClassCharts by the class teacher and, where possible, submitted by pupils via ClassCharts.
- When appropriate, students should be able to self-assess their homework either through teacher guidance, quizzes or tests etc. (e.g. at the beginning of the subsequent lesson).
- Any homework that needs to be marked physically must either be submitted on paper or electronically (e.g. an assessed piece of work).
- If a teacher has to physically mark a piece of homework then s/he should wait 72 hours before returning it to the pupil (e.g. a sixth form essay or a GCSE assessed piece) in line with PHE guidance.
- Feedback on homework can also be given by the teacher via ClassCharts.

Home learning for individual pupils isolating or absent from school

It is important that pupils who are isolating at home or absent from school catch up on, or continue with, learning that they have missed. Therefore, for these pupils:

- Work will be set on ClassCharts by the class teacher.
- This work will be set as Homework on ClassCharts.
- It needs to be made clear that the work set is specifically for pupils who are not in school.
- Teachers will have to upload PowerPoints and resources on a daily basis or, if possible, at the beginning of the week.

Whole class or year group absence due to self-isolation

In the event of a whole class or year group being sent home, the teacher should:

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- Upload lesson resources onto ClassCharts prior to the start of the timetabled lesson.
- Clearly flag up the title: ISOLATION WORK: TO BE COMPLETED BY THE WHOLE CLASS ON (DATE).
- Ensure the “work set” and “submission” date are the same.
- Inform pupils that they need to submit their work via ClassCharts.
- Set homework in addition to this work where appropriate.

Using Microsoft Teams during isolation

- When possible, teachers will invite pupils to join a Microsoft Teams online lesson during the time when they would normally have that lesson on their timetable.
- Pupils need to log into Microsoft Teams each day and check which lessons will be available for them online.

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